

Help Sheet

Use this section when you are reviewing the checklist (especially the radar chart) to develop actions that will lead to improvement.

The best places to start are PEOPLEZONE at www.constructingexcellence.org.uk T 0845 605 5556 and The Considerate Constructors Scheme, www.considerateconstructorsscheme.org.uk T 0800 783 1427

Organisations & Initiatives	Website	Telephone	Details
CCS - Considerate Constructors Scheme	www.considerateconstructorsscheme.org.uk	0800 783 1423	The Considerate Constructors Scheme is a voluntary Code of Practice, driven by the industry, which seeks to: Minimise any disturbance or negative impact (in terms of noise, dirt and inconvenience) sometimes caused by construction sites to the immediate neighbourhood. Eradicate offensive behaviour and language from construction sites. Recognise and reward the contractor's commitment to raise standards of site management, safety and environmental awareness beyond statutory duties.
ACAS - Advisory, Conciliation and Arbitration Service	www.acas.org.uk	HELPLINE 08457 474747 Minicom 0845 606 1600	ACAS's staff are employment relations experts. They provide up-to-date information, independent, impartial and confidential advice, high quality training, and they work with employers and employees to solve problems and improve performance. Their Equality advisors provide free and confidential strategic advice to employers so they can draw up and apply policies and practices for equality among their workforce. Visit the website for guidance material/publications.
HSE - The Health and Safety Executive	www.hse.gov.uk	INFOLINE 08701 545500	The Health and Safety Executive ensure that risks to people's health and safety from work activities are properly controlled. They are interested in the health and safety of people at work - that includes people who may be harmed by the way work is done. They publish guidance and advice; provide an information service and carry out research.
WWT - Working Well Together	www.wwt.uk.com	0845 272 7500	The working well together initiative is a groundbreaking campaign developed by the Health and Safety Commission's Construction Industry Advisory Committee (CONIAC) to raise standards of health and safety within the construction industry.
The Joseph Rowntree Foundation	www.jrf.org.uk/funding/priorities/hanc	01904 629241	The new Neighbourhood Programme is the first in a series of Policy and Practice Development programmes being developed by JRF. Key outcomes include: An improvement in the communities ability to access the support and advice they require from a range of individuals and bodies including: peers and peer networks; skilled consultants and facilitators; and intermediary agencies with a track record in supporting residents in regeneration. And a substantial improvement in the ability of communities to access the power and decision making they need in order to solve the problems and clear the blockages that they face in their regeneration work.

Publisher	Books and Guidance
BRE	<p>Guidance for better working with the community - 'Working with the community' is a BRE research project commissioned by the DTI to encourage Respect for the People affected by construction through increasing the understanding of its impacts on local people and businesses. After initial research based in five case study projects around the country, the BRE team has developed a package of communication guidance and supporting tools that can be used by the construction industry to deliver better community relations. These have been piloted by Tesco and Taylor Woodrow Construction on their development in Beverley, East Yorkshire and will be available for general use later in the year. For further information contact Mindy Hadi at BRE hadim@bre.co.uk or visit the BRE website www.bre.co.uk.</p>
Health and Safety Commission - www.hsebooks.com	<p>Having construction work done? (Stock code MISC 193)- Provides guidance for clients (other than a domestic client) for a construction project for which the Construction (Design and Management) Regulations 1994. Contents: Does CDM apply? What are my duties as a client? Can I appoint someone else to carry out my duties? Can I appoint myself to carry out other duties? Where can I obtain further information?</p>
Health and Safety Executive - www.hsebooks.com	<p>Construction site transport safety (Stock code CIS 52) - Provides guidance on the precautions necessary to ensure the safe use of compact dumpers (commonly known as site dumpers) in the construction industry. Aimed at managers and drivers and all those who influence the use of compact dumpers. Includes both articulated and rigid-frame machines with two or four-wheel drive, and with front, rotary or side-tipping skips.</p> <p>Information on site safety for designers of smaller building projects (ISBN 0 7176 0777 1) - Details research undertaken on behalf of HSE. Describes the designer's role under the CDM regulations and the duties placed on the designer. Introduces the duties of the planning supervisor and the functions of health and safety plans and the health and safety file.</p> <p>The absolutely essential health and safety tool kit (ISBN 0 7176 2130 0) - For the smaller construction contractor provides a ready checklist for health and safety problems on small construction sites. It will help you manage or avoid them and to ensure your own health and safety as well as the health and safety of the people who work for you, your clients, and others such as the public. The toolkit also acts as a signpost to more detailed advice.</p> <p>The provision of welfare facilities at transient construction sites (CIS 46) - Provides practical guidance on the prevention of accidents by vehicles on construction sites, by avoiding hazards and controlling the risks arising from the use of vehicles in construction work. It is aimed at clients, designers, employers, managers, the self-employed, employees, safety representatives and plant hirers.</p>
Thomas Telford - www.ttbooks.co.uk	<p>Refurbishing occupied buildings: Management of risk under the CDM regulations (ISBN 0 7277 2732 x) - This book contributes to this learning process by examining strategies for decision taking which can be applied to refurbishment works. Aims to assist clients, planning supervisors, designers and contractors in this area to be aware of their obligations under the existing regulations. Readers are able to identify and prioritise significant health and safety risks during the refurbishment of occupied buildings.</p>